



Ready for risk



# Human Resource Services

Keep on top of employment legislation, benefiting your staff and your business

**If you don't have your own HR team, or you work at a distance from a central HR facility our Human Resource Services provide the help and information you need relating to the employment of workers. It's all available on the NIG Risk Assist portal.**

## Why use our Human Resource Services?

Employment tribunals brought on by employees cost UK employers £8,500\* per year on average. At some point when running a business, you might face an employee dispute – and if this happens, the weight of employment legislation can be overwhelming. Managers need to understand this legislation, keep ahead of frequent changes, and maintain relevant policies, procedures and documents. Our Human Resource Services are designed to help you fulfil these responsibilities.

## The key features

- A wide range of downloadable information and templates including policies, contracts, risk assessments, and letters to employees.
- Cloud-based document manager stores your documents and useful information in one secure, easy-to-navigate place.
- Fully accredited suite of health and safety e-learning modules available to all your staff, whatever the size of your organisation.
- Extensive content libraries offer support and information to manage workplace safety and staff employment all year round, no matter what issues you face.
- Unlimited access to our 'Ask the Expert' service - guaranteed response within 24 hours (Mon - Fri).
- A-Z guidance covering essential topics, such as discrimination, absenteeism and holiday entitlements.
- Relevant news and legislation updates, emailed to you throughout the year.

\*British Chamber of Commerce 2017

## The key benefits

- Identify gaps and weaknesses in your employment practices and employment law compliance with our self assessment guide.
- Shows step by step how to improve practices and achieve compliance.
- Gives the information and guidance you need to show you put your staff first.
- Creates a reliable audit trail in case of legal actions and claims.
- Helps preserve your reputation as an employer, and maintain staff morale.
- Supports you in managing employees in a way that is fair and seen to be fair.
- Provides news and updates to keep your procedures in line with ever-changing employment legislation.



**Log on to [nigriskassist.com](https://nigriskassist.com) to find out more, or speak to your broker.**

If your broker has already registered your account, you will receive an activation email to begin.